

## Standard Department Narrative Form

Department Name: **Emergency Management**

Department Number 291

### Purpose of Department/Mission

- This department is charged with the updating of the town's Emergency Action Plan.

### Department Staffing

- One part-time appointed Director of Emergency Management who is paid a stipend.

### Mandated Services

- Maintaining Hazardous Material Tier 2 reports from local industry
- Overseeing any declared state of emergencies within the town

### Other Programs/Services Provided

- Being an active member of the Local Emergency Planning Committee
- Searching out grants relative to homeland security
- Overseeing the development of the CERT program

### Revenues Generated

- Grants